

# GENERAL WAREHOUSE

## **OPTOMEC - What do we do?**

First, check our website for a big picture summary of Optomec! [www.optomec.com](http://www.optomec.com)

- **We integrate metals & light.**
- *Metallic materials and laser beams of light come together.*
- **We build systems.**
- *Our systems repair, rework, and manufacture high performance metal components to create*
- *sensors, antennas, wearables, etc. for aerospace, defense, medical, and more...*
- **We save lives.**
- *Provide the ability for medical device manufacturing of specialty surgical instruments, implants, hip, knee and spinal devices.*

We build 3D Print systems for customers that use 3D technology in their industry. Our systems are unique, complex and use super hero powers of lasers and light! Our Warehouse folks will assist in set up, building, shipping/receiving, inventory control and general manufacturing maintenance.

## **MAJOR RESPONSIBILITIES**

- General warehouse duties as assigned.
- Required to wear safety PPE (Personal protection equipment) as required.
- Follow all safety regulations within industry standards.
- Move freight, stock, or other materials to and from storage or production areas, loading docks, delivery vehicles, ships, or containers, by hand or using trucks, tractors, or other equipment.
- Sort cargo before loading and unloading.
- Read work orders or receive oral instructions to determine work assignments or material or equipment needs.
- Stack cargo in locations, such as transit sheds or in holds of ships as directed, using pallets or cargo boards.
- Record numbers of units handled or moved, using daily production sheets or work tickets.
- Install protective devices, such as bracing, padding, or strapping, to prevent shifting or damage to items being transported.
- Direct spouts and position receptacles, such as bins, carts, or containers, so they can be loaded.
- Attach slings, hooks, or other devices to lift cargo and guide loads.
- Maintain equipment storage areas to ensure that inventory is protected.
- Guide loads being lifted to prevent swinging.
- Pack containers and re-pack damaged containers.
- Carry needed tools or supplies from storage or trucks and return them after use.
- Clean production equipment or work areas.
- Other duties as assigned.

## **QUALIFICATIONS FOR THE JOB**

### *Education:*

- High school diploma or equivalent REQUIRED.

### *Experience:*

- 1+ yr. Warehouse experience.

### *Preferred Experience:*

- 2+ years relevant experience working in an additive manufacturing environment.
- Current FORKLIFT certification.

## **KEY COMPETENCIES**

- Knowledge of basic manufacturing and warehouse processes.
- Equipment Maintenance — Performing routine maintenance on equipment and determining when and what kind of maintenance is needed.
- Reading Comprehension — Understanding written sentences and paragraphs in work related documents.
- Operation and Control — Controlling operations of equipment or systems.

## **WORKING CONDITIONS**

- Must be able to lift up to 100 lbs.
- Must be willing to work on a concrete floor at times during specific processes (standing, kneeling, crawling, etc.).
- Will work in a manufacturing environment, lab, and warehouse location.
- Goggles must be worn at all times in lab and designated areas.
- Lab/warehouse environment contains metal powders, chemicals, etc.
- May be assigned early morning start time (6 a.m.)

## **BENEFITS**

### *Complete benefit package to include:*

- Medical Insurance
- Dental Insurance
- Vision Insurance
- Short & Long-Term Disability Insurance
- Life Insurance/ADD
- Telehealth Program
- Paid Time Off
- Paid Holidays
- 401k Plan
- Discretionary Stock Options and Bonus Plans
- Education Reimbursement
- PPE (Personal Protective Equipment) Safety Shoes, Glasses, Respirators, etc.
- and more...

Salary: DOE

Starting salary depends on experience level and position.

Will be required to participate in an interview and testing process.

*Must be willing to undergo a background investigation if offered employment.*

**Submit your RESUME and/or APPLICATION TODAY!**